

S.NO	
1.	Fill Online Application Form (Mandatory to fill the applicant's Email id & mobile #) with Signature Attach 2 Photographs (Size 5.5 cm X 5.5 cm) with white background
2.	The Travel Document Should be valid for at least 6 months (recommended 09 months) Passport must have at least 2 blank pages
3.	MUST submit ALL <b>PASSPORTS</b> that you hold (including current/old/cancelled/expired/ special
4.	<p>Must enclose the following documents:</p> <ol style="list-style-type: none"> <li>a) Covering Letter from the Applicant for the travel/ If owner of the company provide Letter head <b>(In Original)</b> mentioning - Name, Designation, Passport No., Purpose of travel, Duration of stay and signed by applicant with contact details.</li> <li>b) If Owner of the company please provide the business registration and Tax Payments and these documents should be in English translated and certified by the MFA).</li> <li>c) Approval Letter/ NOC from the place of work for your travel <b>(In Original)</b> mentioning - Name, Designation, Date of Joining, Passport No., Purpose of travel, Duration of stay and signed by authorized signatory with contact details.</li> <li>d) If invited by a friend / relative in Israel attach Invitation letter in Hebrew along with the ID copy and contact details of the invitee.</li> <li>e) If invited by person who's working/ studying in Israel, attach Invitation letter from the Employer/Academic institute/University for the family members.</li> <li>f) Salary slips for the last 4 months.</li> <li>g) Tour Program (Day-to-Day Itinerary) including Hotel Reservation.</li> <li>h) Travel Ticket –Booking (NOT CONFIRMED TICKET).</li> <li>i) Travel and Medical insurance with COVID Coverage.</li> <li>j) Personal Bank A/c statement for the last 4 months.</li> <li>k) If the applicant has a Business/ company's Account, please also attach a copy of that account (for last 4 months).</li> <li>l) In case of Married, <ul style="list-style-type: none"> <li>• Please provide a marriage certificate (It should be English translated and certified by the MFA).</li> <li>• Passport copy of spouse, He/She is not having a passport then required a copy of English translated NIC with a letter stating that he/she does not have the passport yet.</li> </ul> </li> <li>j) Photocopy of Current valid Passport (1<sup>st</sup> &amp; Last Page)</li> <li>k) Immigration approval (You have to bring all your passports, current and previous to get a letter from IVS.</li> </ol>

**IMPORTANT REMARKS**

1. Submit all the above mentioned documents Only in A4 size and not in back to back format.
2. **IN CASE OF MINOR ACCOMPANYING PARENTS: -**
  - a) Need original Birth Certificate attested by the MFA.
  - b) Parents (Father & Mother) need to visit IVS at the time of Submission for signing the Minor consent form.
  - c) In case one of the parents is not in Sri Lanka then he/ she must sign the Minor consent form at Embassy of Israel in that particular country.
3. Embassy may ask for additional documents or request for the Interview.